



VAISH MAHILA MAHAVIDYALYA (PG)

(Affiliated to Maharshi Dayanand University, Rohtak)

Ref. No. VMM/RTK/_____

Dated July 2018

The composition of the IQAC

1. Chairperson: Head of the Institution: Dr. (Mrs.) Pratibha Garg *[Signature]*
2. One of the Senior teacher as the coordinator/
Director of the IQAC: Mrs. Alka Sharma *[Signature]*
3. One member from the Management: Sh. Vikas Goyal
President, V.E.S, Rohtak
4. One nominee each from Employers/
Industrialists/Stakeholders: Dr. Chander Garg
General Secretary, V.E.S. Rohtak
5. Few Senior administrative officers: Dr. Rohini Aggarwal
Professor, M. D. University, Rohtak

Dr. Anjana Garg
Professor, M. D. University, Rohtak
6. One nominee each from local society: Sh. Subhash Gupta
7. Teachers to represent all level: Dr. (Mrs.) Mamta Jain *[Signature]*
Dr. (Mrs.) Shashi Goyal *[Signature]*
Dr. (Mrs.) Santosh Mittal *[Signature]*
Mr. Sushil Jain *[Signature]*
Dr. Parveen Kajla *[Signature]*
8. One nominee each from local Alumni: Mrs. Nishu Gupta
D/o Sh. Krishan Gupta
Year of Passing: 2004
9. One nominee each from local Student: Ms. Divya Sharma
D/o Sh. Sudhir Kumar
Roll No. 432

[Signature]
Principal,
Vaish Mahila Mahavidyalya
Rohtak

Meeting dated 23-8-2018 in Principal office at 1.30 p.m.

Agenda of the Meeting.

(1) UGC Quality Mandate.

Members Present.

1. Dr (Mrs) Pratibha Garg.
2. Mrs Alka Sharma.
3. Dr (Mrs) Manita Jain.
4. Dr (Mrs) Shashi Goyal.
5. Dr (Mrs) Santosh Mittal.
6. Mr Sushil Jain.
7. Dr Mr Praveen Rajla.
8. Mrs ~~Santosh~~ Geeta Gupta
9. Ms Pratirindhya
10. Mr Deepak.
11. Mr Sumit

Sharf
Sharma
Manita
Shashi
Goyal
Sushil
Jain

Minutes of the Meeting:

A meeting was held in the presence of above members on 23-8-18, regarding discussion about submitting the UGC Quality mandate report. Vital issues were discussed at length to improve the quality mandate for the growth of institutions, vide letter attached on page 105.

Sharma
Convenor

Sharf
Chairperson

23/08/2018

1. Induction programme is regularly conducted in our college.
2. Curriculum framework is followed, as per university guidelines.
3. 10 lines each of 4MBPS (BSNL) available in college.
10 Smart Board are available.
5 Computer labs available.
4. English Language Lab for communication skills.
5. One village has already been adopted and striving for more and more, Efforts are being initiated to connect students with startup companies during their period of study in the institution.
6. Examination Reforms are followed, as per university norms.
7. Efforts will be made through various methods to maintain tracking of the students' progress after completion of course.
8. Induction training programmes are attended regularly as per UGC guidelines.
9. Research papers are published from time to time.
10. Two cycles of NAAC Accreditation in 2003 and re-accreditation in 2014 have been completed.

Shan
Principal
28.2.18
Sri Mahesh Mahavidyalaya
MORTAL.

Shan
21.9.18

Meeting dated 11-09-18 in Principal office
at 11.30 a.m.

Agenda of The Meeting.

For Consideration of Case of Dr (Mrs)
Anjana Bausal, Assistant Professor in
Music (Sus) for grant of Selection Grade.

Members Present.

1. Dr (Mrs) Pratibha Garg. *Phary*
2. Mrs Alka Sharma. *Phary*
3. Dr (Mrs) Manita Jain. *Name*
4. Dr (Mrs) Shashi Goyal. *Phary*
5. Dr (Mrs) Santosh Mittal. *Phary*
6. Mr Sushil Jain
7. Dr Praveen Kojle.

Minutes of SOAC Meeting attached on Page No 107.
Convenor

Phary
Convenor

Phary
Chairperson



VAISH MAHILA MAHAVIDYALYA (PG)

(Affiliated to Maharshi Dayanand University, Rohtak)

Ref. No. VMM/RTK/_____

Dated 11.09.18

Minutes of IQAC Meeting

A meeting of IQAC was held on 11.09.2018 at 11:00 a.m. under the Chairmanship of Principal in her office for consideration of case of Dr. (Mrs.) Anjana Bansal, Assistant Professor in Music (Ins.) for grant of Selection Grade, Associate Professor change of Pay Band 37400-67000 AGP from 8000/- to 9000/-.

The committee considered her case and recommended for grant of selection grade/ change of AGP from 8000/- to 9000/- w.e.f. 14.08.2018.

Pratibha Garg 11.9.18

(Dr. (Mrs.) Pratibha Garg)
Officiating Principal
Vaish Mahila Mahavidyalya
Rohtak

Shawna
Dr. Naresh
Chatterjee

(IQAC Committee)
Vaish Mahila Mahavidyalya
Rohtak

Meeting dated 21.09.18 in T.Q.A.C Room
at 11:00 a.m.

Agenda of the Meeting
Reply of Reminder I UGC Quality
Mandate

Member present:-

1. Dr. (Mrs.) Pratibha Garg. *Shang*
2. Mrs. Alka Sharma *Shang*
3. Dr. (Mrs) Manita Jain *Manita*
4. Dr. (Mrs) Shashi Gayal
5. Dr. (Mrs) Santosh Mittal *Shant*
6. Mr. Shushil Jain
7. Dr. Mr. Praveen Kojla

Minutes of Meeting

A meeting was held in the presence of
above members, it has been decided
in the meeting that we have
already sent the report hence the
same should ^{not} be sent again.

Shang
Convener

Shang
Chair Person

Dated 21-09-18.

Reply of Reminder I
UGC Quality Mandate.

23/08/2018

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Shan
28.8.18
Principal
Jash Mahal Mahavidyalaya
Bhilai.

Shan
21.9.18

Two members of IQAC Dr. Shashi Caryl
 & Dr. Santosh Mital attended
 one day workshop on 29.11.2018.

Two members of IQAC

Dr. Shashi Caryl

Dr. Santosh Mital

Dr. Shashi Caryl

Dr. Santosh Mital

Dr. Shashi Caryl

A meeting of IQAC members was held on 13.03.19 to discuss the proceedings of Workshop on the Awareness and need of NAAC Assessment + Accreditation of Colleges held on 09.03.2019 at S.D. College Ambala Cantt. & attended by Dr. (Mrs) Alke Sharma. It was decided that the following activities be strengthened in the College.

- ✶ Parent - Teacher Meet
- ✶ Alumni Meet.
- ✶ Seminar / Workshop.
- ✶ Library

M. Pratibha Chary
 Dr. (Mrs) Alke Sharma (Convener)
 Dr. (Mrs) Mamta Jain
 Dr. (Mrs) Sharni Goyal
 M. (Mrs) Santosh Mittal
 Dr. Sushil Jain
 Dr. Parveen Kagle
 Dr. Geeta
 Dr. Prativindya

HOD Principal
 Dr. (Mrs) Alke Sharma
 Dr. (Mrs) Mamta Jain
 Dr. (Mrs) Sharni Goyal
 M. (Mrs) Santosh Mittal
 Dr. Sushil Jain
 Dr. Parveen Kagle
 Dr. Geeta
 Dr. Prativindya

The institution aims at translating the objectives in to action plan.

Objectives:

1. To broaden the mental horizon of the students.
2. To provide value based quality education.
3. To provide job-oriented education to make them self reliant.
4. To impart accessible and affordable education.
5. To chisel the hidden talents of the students.

To meet the objectives of the institution, the following strategies are adopted.

- Session starts with inaugural Havan to give them knowledge of their ancient cultural heritage along with spiritual knowledge.
- Extension Lecturers by eminent personalities and faculty are organised for the students with thrust upon value system.
- An effort is made to reiterate and reemphasize the seeds of values sown in the early stages of education like truth and righteousness alongwith co-operation and mutual understanding by giving them appropriate learning experiences and opportunities through different cell/committee NSS, Red Cross Cell, Red Ribbon Cell and Road Safety Cell. .
- The faculty strives to impart education to the economically weaker students by teaching them in vacant periods and the institution helps them by giving fee-concession and giving them books from the library. The Governing Body of the institution and faculty members also help them in fulfilling their economic needs.
- To keep pace with the developments, the institution provides them state-of-the art Educational technologies like Internet facilities, classrooms with Smart Boards, Projectors, Magic Studio etc. Computer education is imparted to the students as compulsory subjects in their curriculum alongwith short-duration arranged by the college from time to time.
- Women Cell and Legal Cell of the college are active to empower the girls and making them aware of their rights and responsibilities. Open House discussions are held so that the students can express themselves freely and their problems are sorted out by Redressal Cell of the college.
- A congenial atmosphere is created amongst teaching and non-teaching staff giving rise to their healthy physical and mental state resulting in fulfilling the mission vision, and objectives of the institution.

Best Practices

A number of innovative practices have been adopted for quality improvement of the core activities of the college. Two best practices which have contributed to the achievement of the institutional objectives are given below:

Practice I : Emphasis on women empowerment
Goal : The main objective of the institution to - empower women and empower the nation as women constitute the numerical half of the population of the country. This objective has been achieved through a comprehensive education of girls, inculcating in them qualities of competence, confidence and excellence and thus making them fit to face contemporary challenges.

Context : The institution is a girls' college, providing education to students from urban as well as rural areas. In the present times when the crime against women are increasing day by day in our society it is the most urgent need to make them strong both mentally and physically so that they do not become victims of any kind of violence. Our institution is also aware of its responsibilities in this regard and has taken constructive measures to empower the girls.

Implementation

To achieve the objective of women empowerment the following strategies have been implemented:

- Introduced new job-oriented courses like BBA, B.Com(Hons.), B.Sc and advance diploma in fashion designing and PG courses in different subjects, and also providing information and counseling about new career opportunities, vacancies and competitive exams conducted by UPSC & SSC to help girls become self-sufficient and economically independent after studies.
- Organizing extension lectures on communication skills and personality development, conducting PDP classes with the help of English language lab to improve communication skills of the students, help in their personality development and inculcate leadership qualities in them.
- Promoting extra-curricular and co-curricular activities by providing more funds to these activities, encouraging and training students to participate in various cultural, literary and fine arts competitions organized at college, inter-college, district and state levels and in zonal and inter zonal youth festivals.
- Organizing women empowerment programs through women cell and legal literacy cell of the college like legal awareness camps and debate, declamation, poetic recitation, slogan-writing and poster making competitions on women issues; taking out rallies to protest against female feticide and crime against women and launching 'save girl child' campaigns to improve sex ratio in the state.
- Giving training of self-defense techniques and martial arts to the students to enable them to fight for their dignity and honor.
- Suggestion/Complaint box has been set up at the gate of the college. Two lady officers of police department patrol regularly till 12o' clock to check the crime and instill confidence and a sense of security in students.
- To inculcate business skills in students Diwali Mela, Lohri event organized every year, cafeteria by Home Science Deptt. is organized frequently.
- Student council was formed in session 2018-19 through direct elections to inculcate responsibility as well as leadership abilities.
- To create social awareness & responsibility towards community, different rallies are organized.
- To generate full participation for govt. policies & sponsored programmes many activities like Swach Bharat, Beti Bacheo Beti Padawo, Ban on Plastic use & first, Vote

Must, awareness programme on harvest stable burning creating pollution & "Green Diwali" are undertaken.

- Different competitions on different social & legal issues & right granted by our constitutions specially women rights such as right to destitute women, human rights domestics violence act 2005, dowry prohibition laws, female feticides, sexual harassment thus making then legally literate & empowerment.

- Practice II : promoting sports activities
- Goal : Registering presence on National and International scene in sports has also been one of the main objectives of our institution.
- Context ; In today's world, sports and games have acquired great significance. The centre and state governments in our country are spending huge amount of money to promote sports activities. The sports persons are receiving awards and honours for their excellent performance and are given all kinds of facilities and incentives and offered jobs. Realizing the importance of sports, our institution has also taken concrete steps to promote sports activities and encourage girls to participate in sports.
- Implementation: In order to achieve the objective of attaining national and international standards in sports, following strategies have been implemented by our institution.
- Consistent efforts are made to involve more students in sports activities by motivating them to participate in various sports events organized at college, inter college and inter-university levels. Physical Education department of the college has been provided with latest sports equipments. A gymnasium has also been set up in the department.
 - A multi-purpose sports hall for indoor games has been recently built to promote sports activities.
 - The sports students are given special coaching for participation in various sports competitions and regular practice sessions are held under trained coaches to chisel their talents in sports.
 - Various incentives are given to sports students like freeships, book-bank facilities, free sports kit and refreshment as per rule etc. and their attendance is condoned during practice sessions and competitions.
 - On Annual Sports Function of the college, sports students are given prizes for winning various sports events organized at college, inter-college, state, national and international levels and they are honored by the management for their excellent performance.