YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	VAISH MAHILA MAHAVIDYALYA, ROHTAK
• Name of the Head of the institution	DR. RASHMI GUPTA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01262253848
• Mobile No:	9466825434
• Registered e-mail	vmmrohtak@rediffmail.com
• Alternate e-mail	alkabahlvmm@gmail.com
• Address	Jhajjar Road, Rohtak
• City/Town	Rohtak
• State/UT	Haryana
• Pin Code	124001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Maharishi Dayanand University, Rohtak**
• Name of the IQAC Coordinator	**Mrs. Alka Bahl**
• Phone No.	**01262253848**
• Alternate phone No.	**01262253848**
• Mobile	**9810092907**
• IQAC e-mail address	**iqacvmmr@gmail.com**
• Alternate e-mail address	**vmmrohtak@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://vmmrohtak.org/Downloads/AQAR%20Yearly%20Status%20Report%202021-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://vmmrohtak.org/Downloads/Academic%20Calendar%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**78.50**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**B**	**2.63**	**2014**	**10/12/2014**	**09/12/2019**

6.Date of Establishment of IQAC	**03/12/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File]()

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Alumni Association have been registered under society registration act. * Acquaintance with NEP implementation of the same. * Strengthen infrastructure for conduct online classes, examination, conferences & webinar. * Prayas as per instruction of DHE, Haryana was filled. * Two days workshop entrepreneurship & skill development was conducted and field visit to MSME office.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation program for new students to be conducted.	Conducted on inception of new session 28/09/2022.
Talent Hunt	Conducted on inception organized 01/10/2023
PTM to be organised	Conducted on inception organized 28/03/2023
Athletic Meet	Conducted on inception organized 02/03/2023 to 03/03/2023
Annual Prize distribution to be conducted	Conducted on inception organized 17/06/2022
Sports Tournaments	MDU Inter College Kabaddi (NS) tournaments on 14/11/2022 to 16/11/2022 got 1st position. MDU Inter College Kho-Kho championship on 10/11/2022 to 11/11/2022 got 1st position. MDU Inter College Jump Rope championship on 22/04/2023 got 1st position.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	16/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/05/2022

15.Multidisciplinary / interdisciplinary

Vision and Mission The vision of the institution is education for women and their empowerment through a combination of conventional and modern outlook. The mission of the institution is to imbibe

value based educational environment for the total development of women and nation as a whole, teaching them the value of love, service and dignity of labour, signifying the insignia of the college "Love & Service', Tamso Maa Jyotirgamaya. To deal with social issues and challenges. NSS unit performs various social awareness activities for the benefit of the society.

16.Academic bank of credits (ABC):

All new admissions have been registered on ABC keeping in line with NEP 2020.

17.Skill development:

2 days Mega Workshop for Block making , Printing, Portable Rangoli on 21st and 22nd Nov 2022 was organised by Department of Home Science. On 16th march 2022 to 18 th march 2022 workshop was organised by Home Science Department for pot decoration, fabric painting and glass painting. On 6th feburary 2023 Placement cell organised a seminar to improve students communication, presentation, learn to give interview & public speaking skills. 15 days course was organised by MEDHA under Placement cell in which 25 students participated and learnt how to crack the entrance exam & how to prepare for job interview.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Studens are encouraged to participate in different cultural activitis of various states using different languages like Urdu, Punjabi and Haryanvi.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

* Student Satification Survey is got filled to take an account of outcome desired. * Students join college with different backgrounds, Cultures and experiences. Programme outcomes are focussed upon to make them knowledge laden and learned citizens of society. Programme as well as course outcomes are prepared with interaction with students. At the end of the programme, outcome is assessed through internal test, quiz etc. to ensure the same.

20.Distance education/online education:

Online education classes were conducted through google meet, zoom etc.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	16

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1405

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	545

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	580

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	55

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	30

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**27**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**8312221**
4.3 Total number of computers on campus for academic purposes	**170**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum devised by affiliating university ie., Maharshi Dayanand University, Rohtak for every courses run by the institution. The curriculum contents are decided by the board of studies from time to time by the university. The college adheres to the curriculum delivery and documentation as provided by the affiliating university MDU. Along with the traditional chalk and talk method, teachers often use power point presentation projections during the lectures to demonstrate topics. Students are given assignments for better understanding of the topic. Teachers prepare their teaching plans according to their number of lectures allotted to them. Teaching plans is prepared according to the availability of number of working days in each semester based on university academic calendar. The systematic planning and implementation of the planning are clearly indicated.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://vmmrohtak.org/Downloads/Lesson_Plan__1__pdf.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares academic calendar based on MD University calendar of events and also UGC regulations. The number of working days are calculated and included by excluded gazetted holidays. The academic calendar is structured by taking the consent of HODS and faculty members. It is presented before the principal for approval and then it is implemented to be effectively. A calculation is undertaken to make sure that there is sufficient time for syllabus coverage for each course. The plan includes tests and assessment of students for enhancing student performance. The sessional tests are conducted and on the basis of that internal assessment. The slow learners are given special attention in the classes. If necessary, parents/guardians are advised to note the performance of their ward and take remedial measures. HODs meetings are conducted frequently by the principal to know the progress of the functioning of their respective departments.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://vmmrohtak.org/Downloads/Academic%20Calendar%202022-23.pdf

1.1.3 - Teachers of the Institution participate in `C. Any 2 of the above`
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

26

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

26

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrated issues related to gender, environment and sustainability, human values and professional ethics. Environment and sustainability are integrated into the course of Environmental studies which has been made compulsory in the curriculum. ' Eco Club' was constituted according to the DGHE letter and it has organised many activities in the year 2022-23 like Poster Making competition organised by Eco Club on 13.04.23, Tree plantation activity organised by Eco Club on 14.08.22, A documentary film on plastic waste and environmental pollution was shown to students on 27.03.23. The NSS unit of the college has always been active in organising many other activities like cooking competition and awareness programs in which 50 NSS volunteers participated.Volunteers also participated in various activities organised by MDU Rohtak like 3 Day national workshop on Waste Management, Rashtriya Ekta Diwas, One day program on Natural Farming, Yuva samwad competition on the thoights of Swami Vivekanand, awareness on raod safety, Rights of Differently abled women, etc. Women cell also organised various activities like seminar on th topic 'Women Empowerment and Anemia Test ' on 17.01.23 in collaboration with Lion's club, Organised slogan writing competition on the topic 'Role of Media in Women Empowerment'. And also organised movie screening on the topic Gender Equity. The YRC unit of the college has always played a good role in providing awareness among students like they organised eye check up camp and anemia check up camp in the college on 07.11,2022 and on 17.01.23 respectively.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

23

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution   C. Any 2 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://vmmrohtak.org/Downloads/AQAR%202022-23/feeback_report_2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3380

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

421

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students belonging to diverse socio-economic backgrounds having different learning abilities take admission in the college. Initially, the learning level of students is assessed on the basis of their previous knowledge and pass percentage in the previous class. Then formative assessment of the students is done regularly by the teachers to gauge their learning levels through class-tests, their response to topic related questions, interaction with them in the class-room and assignments. The teachers are advised to adopt appropriate and adequate strategies in order to cater to the needs of slow learners as well as advanced learners and make their teaching plan accordingly. To facilitate slow learners, the teachers deal their subject related problems individually during tutorial classes, practical periods and in their free time whenever it suits them. The teachers also repeat difficult topics in the class after the completion of syllabus for the benefit of late admission seekers and slow learners. To facilitate the academic growth of advanced learners, they are given challenging assignments like paper presentations, power point presentation etc. The teachers provide them extra study material and links to important e- resources. In order to hone their writing and articulation skills, they are encouraged to participate in co-curricular activities like debates, declamation, poetic-recitation, essay-writing competitions organized at college level and also at inter-college level and State Level.

File Description	Documents
Link for additional Information	http://vmmrohtak.org/Downloads/AQAR%202022-23/Activities_for_advanced_learner.pdf
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1405	55

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution emphasizes the use of student centric methods such as experiential learning, participative learning and problem solving methodologies to engage students in learning procedures that require more than class-room teaching and thereby enhancing their learning experience. In all the science programmes and some of the social science programmes run by the college, practical courses are integrated with theory to give adequate experiential practice to the students. Experiential learning is also imparted through visual aids, outreach activities conducted by NSS unit and outreach club and participation of students in training camps and workshops conducted by different departments. The students are assigned duties to organize events like fresher/farewell party and college function under the guidance of teachers, thus giving them training in management skill. Participative learning environment is created through class room question answer sessions held after completion of each topic and by organizing activities like group discussion & quiz competitions. Students of Business Management (BBA) are given project work in sixth semester for which they visit different companies and study their financial performance, marketing strategies and consumer behaviors related issues. Problem solving methodologies are taught by teachers of psychology dept as a part of UG classes curriculum and students are also given practical training of these strategies. Also in subjects like Mathematics, Physics and chemistry, students are engaged in problem solving activities. These methodologies focus on students' reflection and reasoning to construct their own learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://vmmrohtak.org/Downloads/AQAR%202022-23/Activities_for_participative___experiential_learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) plays a vital role in imparting education in modern scenario. In order to keep pace with fast changing times and improve the quality of education, the college has been equipped with various ICT tools. Most of the teachers in the institution blend traditional methods of teaching with ICT enabled tools to make teaching-learning process more effective and interesting. Since the pandemic of Covid-19, it has been made mandatory for all the teachers to learn use of various ICT tools for transmission and dissemination of knowledge to the students efficiently and developing better communication with them. Different workshops and short-term courses are organized by the University to train teachers for effective use of ICT tools from time to time. The students in the college are provided desktops with internet facilities to give them free access to knowledge and information required for their academic growth. Through different apps(Google Meet, Zoom, Webex and Whatsapp) they are connected to their teachers and get their help in subject related problems. Smart boards are used in some departments to conduct lectures in an easy to understand and interactive manner. The teachers guide students about the learning material available on internet, e-books and various other sites which are helpful in better learning of subject skills. Some teachers participated in various in service training programms and workshops which are essential for their professional development with the help of ICT during the session.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://vmmrohtak.org/Downloads/AQAR%202022-23/ICT-enabled_facilities__2022-23_.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

688

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per guidelines issued by the university, 20 marks in each subject paper are allotted to internal assessment of the students to be given by the concerned subject teacher. These marks of internal assessment are added to the final result of the student. Every student has to get 40% marks in internal assessment and 40% marks in external examination to pass the exam. Our college has a transparent system of internal assessment .The teachers brief the students about the criteria followed by them regarding internal assessment at the beginning of each semester. The marks of internal assessment are given on the basis of students 'attendance in each subject class, class tests and assignments given by their subject teachers. In usual practice followed by the teachers, 10 marks are allotted to attendance and 10 marks to class tests and assignments. But in case of specific circumstances, teachers have flexibility to alter the division of marks. Every teacher generally takes 4 or 5 class tests and every student is required to appear in at least 2 class tests for getting internal assessment marks. The teacher returns the answer sheets of tests and assignments to the students after evaluation in order to maintain transparency.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Most of the grievances related to internal examination are received after the declaration of the results by the university. The cause behind these grievances is generally related to some error in the students' internal assessment or practical exam marks which occur during uploading of assessment marks on university portal. It affects the result of the students. At the complaint of the students, such errors are immediately addressed, corrected and quickly disposed for onward submission to the university by the concerned staff members. All the staff members are instructed to cooperate with the students and take due care for quick disposal of their grievances at their own level. Whenever deemed necessary, the relevant documents /testimonials are submitted by the concerned staff member personally or through the candidate at the examination branch of the university. All the teachers show their wholehearted concern and give proper attention to the grievances of students related to internal examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes are broader statements than course outcomes. They refer to general skills and competence which a programme imparts to the students. Course outcomes are narrow statements that describe what students are expected to know and able to do at the end of each course of a particular programme. While designing syllabus of each course, special attention has been paid that the course not only imparts the required knowledge and competency to the studens but also impart ethical values and a sense of responsibility towards their country and environment in which they live, thus contributing to the progress of nation. Various programmes offered by our college along with programme/course outcomes are displayed on the college website. Students and teachers can access the programme/course outcomes of various programmes from college website. A copy of programme outcomes/course outcomes is also displayed on the college notice board for quick access to students and teachers. These outcomes are also kept in departmental files by each concerned department.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://vmmrohtak.org/Downloads/AQAR%202022-23/Final_Programmes___Course_Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are discussed and evaluated in the meetings of academic council of the college held from time to time in Principal's office during the course of each session. Programme outcomes are attained through the attainment of course outcomes. The course attainment levels are generally measured by the faculty members on the basis of performance of students in class test, lab records, their final results in university examinations, their achievements in various co-curricular activities(cultural, sports and literary),their progression to higher studies after the completion of course ,their employability prospects and performance in various competitive exams. The feedback of students and alumni is also an important yardstick to measure program outcomes and course outcomes. Our students get positions in University merit list every year and go for higher studies after completing their respective courses. They have brought laurels to their parent institution in sports and co-curricular activities. Some of our students have cracked competitive exams like NET,CTET,HTET,CPT etc. and have been placed in various kinds of jobs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

356

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>http://vmmrohtak.org/Downloads/AQAR%202022-23/Annual%20College%20Report%202022-23.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://vmmrohtak.org/Downloads/AQAR%202022-23/Final_Student_Satisfaction_Survey.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities are organized by college for the holistic development of our students. Various Cells and Committees like NSS, Red Ribbon Club, Youth Red Cross , Road Safety, Tobacco Cell ,Legal Literacy Celland Women Cell are formed at the college level every year to promote citizenship, role of students, thereby fulfilling social responsibility. These cell/committees work throughout the year, organizing different activities related to sensitizing students toward environmental Pollution, HIV/AIDS, Say No to Smoking and Tobacco etc and Social evils like Crime against Women, Gender inequality, Corruption etc. Awareness about Road Safety Rules, Voting Rights, Health Fittness, Adult Education etc. Students are given exposure by organizing different competition like Quiz, Slogan Writing, Poetic Recitation, Poster making, Rangoli, Mimes, Nail Art, Mask Making, Reel Making Mimicry, Skit, Nukkad Nattaks, Rally,Signature Campaign etc.

File Description	Documents
Paste link for additional information	http://vmmrohtak.org/VMMinMediaNews.aspx
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1873

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Facilities

The college is located in the heart of Rohtak city at Jhajjar Road.

Language Lab

We are running a language lab in the college for grooming and enhancing the communication skill(Listening and speaking) of our students which is considered the life blood for surviving in the present cut throat competitive world. This facility is provided by competent and motivated faculty using latest audio and visual aids for conducting role plays, mimes, debate, group discussions etc. The training is held during free periods of the students.

Personal Mentoring

This is a unique feature of our institution for providing mentoring and counseling to the students at personal level so that apart from education they could be provided friendly support in coping with the other societal challenges. Each teacher is entrusted with the responsibility of mentoring two groups of students. Each group comprising of 25-30 students. It develops a very personal relation between the mentors and the pupils which contributes immensely in creating, at multiple levels an affable environment in the campus; motivating the students on various fronts; improving their in and out-class conduct & performance.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://vmmrohtak.org/Downloads/AQAR%202022-23/Physical%20Facilities%202022-23.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: The institution organizes "Talent Show" to search new talent in the field of music dance, dramatics, literary, fine arts etc. Expert services are made available in the institution for :

Communicative Art: Speech, Debate, Declamation.

Theatre: One Act Play, Mime, Skit and Mimicry.

Music: Solo, Choir, Instrumental Band, Solo and Group Singing Dance: Classical Dance and Folk Dances. Fine Arts. The college participated and won prizes in the zonal and inter-zonal youth festivals.

Sports and Games: the college participated in various inter-university, university, state and national level tournaments. In sports, the authorities have always taken interest in arranging all facilities for sports and games (Indoor and outdoor). The institution has multipurpose indoor stadium (Area 1945 square yards) with a capacity of 200. It can be used for Basket ball, Badminton, Kabaddi, Handball, korfball, Netball, Chess, Weightlifting, Power lifting, Wrestling, Judo, Jump rope, Tai Kwando etc. Indoor Games: Facilities for indoor games like badminton, table tennis, , wrestling, yoga, weightlifting ,carom etc. Outdoor Games: Basketball, Handball, Cricket, Kho-Kho, Kabaddi, Softball, Base ball, Jump rope, Skipping Rope, Lawn tennis etc. The institution also has multi-purpose gymnasium with 10 station for physical fitness and conditioning for student as well as teaching and non-teaching staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[http://vmmrohtak.org/Downloads/AQAR%202022-23/ICT-enabled facilities _2022-23_.pdf](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8312221

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is the heart of the college. It is an essential component. The college has app. 17530. Library subscribes 7 Journals, 3 e-journals , 30 Magazines and 14 Newspapers. Library has purchased Library software SOUL 2.0.

Area of Library

Area of the library (52.50"/35.50") (sq. Mts.)

Area of reading (46.50"/17.50") (sq. Mts.)

As the institution has small building so there is small lounge area for browsing and relaxed reading. Library has one reading room, text book section and periodical section in which two periodical display racks one new arrival stand and one newspaper stand.

One property counter and one suggestion box also available.

Reprography facility is available to the student on request.

Inter-Library -Loan service provided if any demand.

As Library is on first floor there is a lift for physically challenged person for better use of library.

In order to improve the services of the library there is a feedback form which are filled by the students.

The Librarian of the college circulates a notice duty signed by the Principal for requisitions of books. Every department of the college is asked to submit the list of books, magazines and journals to be purchased with reference to new syllabi and current needs of the students. Quotations are invited by the librarian for purchase of books. Requirement of books are taken from the departments and then book are purchased with the permission of Madam Principal. Whenever any book fair is held, the college makes necessary arrangements for visiting and purchasing of the books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

109268.35

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2 & 32

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

It and Wi-Fi facility is updated time to time depending upon the need of infrastructure which includes purchase of various items such as Web Cam, UPS, Printer Cartage, Keyboard and Mouse, Pen Drive, Laptop Battery & Charger and repair of existing IT Tools. New Connections of Wi-Fi were taken.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

170

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8312221

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution takes care of various Physical, Academic and Sports facilities in a systematic manner. For routine maintenance of the civil structures of the college, the Maintenance Committee ensures that the upkeep and maintenance of all infrastructure facilities available in the campus are intact. The college development fund is utilized for maintenance of minor repairs of furniture and equipments. The committee estimates the cost and submits it to the head of the institution. The Principal/Management approves and allocates the funds. An effective monitoring system through various committees, bursar, Principal and Management ensures the optimal utilization of budget allocated. Day-to-day maintenance is carried out by the (lab assistants) and qualified technical staff for maintaining computers and networking facilities. Local service providers are contacted to provide the services for repairing of equipments whenever needed. The college has its own generator and invertors to ensure uninterrupted supply of power. Regular and

stabilized electricity supply is maintained at every cost for the smooth functioning of laboratories and its instruments. The institution always plans ahead to ensure that its infrastructure development keep pace with its academic growth. Additions are made and existing ones are augmented whenever need arises. All the computer labs are air conditioned for optimal use of systems. The College has a caretaker to redress complaints.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

139

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through the orientation program generally held on the commencement of session in July/ August.Students are well acquainted with the college environment and staff as well. The motive of students welfare committee is to encourage maximum participation of students at every level whether organizing different events, open discussion and maintaining a peaceful and healthy environment for studies and co-curricular activities and for this there are frequent elaborate discussions on the issues concerning organizing various activities with the committee members and students as well. For anti-ragging old students are sensitized against ragging. They are included in anti-ragging flying squad to keep check on this menace. Students arrange many activities like celebration of teacher's day, farewell party and fresher's party to welcome new students. Time table problems and many issue concerning canteen library visits and tour / trips etc are put forward by students are resolved in time. Students are encouraged to come forward to donate voluntarilyon the event of any calamity. The academic or personal problems are taken seriously and properly. Counseling is done to manage their thought process. The hierarchy of student voice is the multichannel through their department heads / teachers through welfare and direct approach to Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni. The Alumni meet provides a unique opportunity to the Alumni serving in different part of the country to interact with their batch mates, teachers and students of college and refresh their memories of the old days they have spent in their Alma mate. The Alumni real life perspective from various fields of society helps the institution to enrich the teaching learning process. The Alumni nurture the reputation of an institution and carry forward. In reunion activities Alumni exchange ideas on academic, cultural and social issue with their batch mates and others and guide present students in their endeavour for better employment and higher studies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vaish Mahila Mahavidyalya, Rohtak is a renowned educational establishment that offers education to woman who come from economically disadvantaged and rural areas of society. The institution's vision is to enhance girl's education in comprehensive manner. The mission of the institute is to assimilate value based education and environment for overall development and empowerment of girls. Girls from local as well as rural areas are motivated to take admission in the college. Total 1405girls students are admitted in this college this year. Efforts are made for overall development of students through academic activities as well as extracurricular activities.

In conformity with the logo of the college depicting 'Love and Service' like 'Tamso Maa Jyotirgamya' various cells of the college are committed to imbibe these intrinsic worth in our girl's students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Major decision related to the institute are taken by madam principal with the consultation of academic council which involves HODs of all department, Bursar, Librarian and Non Teaching as well. Various academic and extracurricular responsibilities has been assigned to the staff members for the year and the same has been informed to all in the staff meeting. Each Head of Department monitors the functioning of their department. The office administration is done under supervision of madam principal. Activities have been decentralized among non teaching staff also so that efficiency and effectiveness of the administration can be improved. To fulfill its responsibility of providing quality holistic education, the institution has taken various initiatives viz. yoga training, soft skill training, financial literacy campaigns, camps on human values and ethics under NSS unit. Every year institution make special effort to align with institutions and industries to give wider

revelation to the students so that they can take advantage of various opportunities available in the market and face various challenges.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development: Different strategies are adopted to improve the quality of teaching and learning program in the curriculum already prescribed by MDU, Rohtak.

2. Quality Education: Interactive manner has deployed to enhance overall development of the students.

3. Staff Training: The training and skill needs of the faculty members are reviewed on regular interval.

4. Support Services: Standards has been established and monitored for providing a supportive and accessible range of services to the learners.

- **Quality improvement procedure is set by IQAC of the college**
- **Review is supported by analyzing the views of various stakeholders gathered via suggestion boxes placed in different locations of the college premises. Outcome is communicated to the faculty and staff concerned by the management and principal in staff meetings.**

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Like other Higher Educational Institutions of Haryana Directorate, the college is governed by the policies of Higher education Department, Haryana which frames regulations, policies to be compiled with. The appointment and service rules of the college are framed by MDU Rohtak, DGHE and UGC from time to time and the same are followed by the college. EWS categories students are given facilities of breakup fee payment. Scholarships are provided to SC/BC/EWS students as per DGHE and various social agencies.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures are in place for its teaching and non-teaching employees as provided by the government and also at its own level. There are a number of welfare measures taken by the college for the benefit of Teaching and Non-Teaching staff. The list is as follows:

- **Provident Fund and ESI coverage for all as per rules.**

- **Regular Health Checkup camps viz. Eye-Checkup camp, Dental Checkup camp, Breast Cancer Awareness Camp.**
- **Specialized Doctors are invited for special talks.**
- **Mahatma Gandhi Memorial Hospital run under Vaish Education Society provides free medical facilities and privileged cards to all staff members of the institution.**
- **Loan Facilities and financial assistance are provided to the needed staff members.**
- **The college allows maternity leave to the women staff as per the rules of the state government.**
- **Promotions /salary hike are given to the staff members according to the rules of Higher Education.**
- **Annual increments are provided as per policies.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual appraisals reports are filled from the teaching staff as per UGC Rule, 2010. Evaluation is done as per the entries. Performance is evaluated on the basis of their updated knowledge, special add-on degree and their participation in academic and non-academic activities and the same is assessed and evaluated by the principal as well as at management level.

Teachers fill their Academic Performance Indicators score in the prescribed Performa when they are to be promoted under Career Advancement Scheme for the higher grade in their teaching career.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are made on regular basis. Both Internal and external audits are made as per the rules of DGHE. Internal audit of the year 2022-23 was done by Sh. Rakesh Gupta (CA) and external audit was made by Sh. Manmohan Gupta (CA). Objections from the entries were corrected by the concerned departments. Auditors regularly verify and confirm the financial practices as per rules and the proper record are maintained.

External Audit of the college in respect of grant of salaries and post-metric scholarships is conducted by auditors from DGHE Accounts department annually. It is also done by Principal Accountant General (Audit), Haryana every five years for all the grants and funds and their utilization.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Funds from Management Share 5% Rs. 1646611/- and Fee Rs. 16996675/-

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College is affiliated to M.D.University, Rohtak and follows the rules and regulations of DGHE, Haryana and the affiliated university framed from time to time. Institution is on 95% grant in aid by the government of Haryana and is included under Section 2(f) and 12B of the UGC Act, 1956. It is fully eligible to receive the grants under various schemes of UGC.

The institution has very transparent mechanism of auditing and has formed specific committees for utilization of grants and resources. Each and every rupee is utilized in efficient manner. Quotations are invited from three vendors/suppliers and their rates are compared. For every expenditure permission from Principal is taken.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Several quality measures have been taken by IQAC of the institution to enhance the quality of the institution. Regular meetings are conducted under the chairmanship of madam principal with the fixed agenda and suggestions are invited from all members. Meeting of IQAC with all members are conducted for improvement and better implementation. The promotional case of faculty members are also recommended.

- **All the faculty members are motivated to participate in FDPs.**

- **Teachers with Ph.D are also encouraged to act as research guide.**
- **Teachers are motivated to organise workshops/ Seminars.**
- **Teachers are advised and supported to participate in examination, evalution process, paper setter and external for practical Examinations.**
- **Alumni Cell is motivated to get the Alumni Association registered under the Society Registration Act.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Principal (Chairperson IQAC) monitors the completion of syllabus and ascertains information from HODs regularly about the syllabus completion and revision. Faculty members uses several methods for teaching such as Self Learning, Powerpoint Presentations, Case Study etc. It is also appreciated that faculty members participate in various Faculty Development Program and Seminars/ Conferences for their intellectual development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college being women's college, stress is laid on development of women. The college has adopted respect for learning, gender equality, diversity and inclusivity and integrity as its core values/ for promotion of gender equity. Women Cell showed short movie on gender equality and aware the students about sex discrimination.

File Description	Documents
Annual gender sensitization action plan	Internal complaint committee has been formed. Related to the issues workshops and seminars will be conducted.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Women's Grievance Cell, Girls Common Room, CCTV Camera in the campus and Department Corridors.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We use dustbins (Green and Blue) for separate solid & liquid disposal. A collection center for donation E-waste & plastic waste was made and the same was sent to district level MC office.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	We use dustbins (Green and Blue) for separate solid & liquid disposal.
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**

3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

VMM is undertaking various initiatives in the form of celebrating cultural and regional festivals like Basant Utsav, Mother's Day, Freshers Party, Farewell Party and Lohri to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .These functions help in developing tolerance harmony towards culture, region and linguistics and also communal, social, economicand other diversities. Two important national festivals, Republic Day and Independence Day are celebrated every year. All teaching, non teaching staff and students participate for the cause of nation. The motivating speeches are delivered. On the occasion of Azadi Ka Amrit Mahotsav, Staff members participated in Har Ghar Tiranga and uploaded their selfies.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes functions on the occasion of Republic Day and Independence Day. Students and teachers gather in the college for hosting the national flag. The purpose is to inculcate a spirit of nationalism and patriotism among the students. On the occasion of Gandhi Jayanti, defferent competitions were organized. On 5th Sept.

every year, teachers day is celebrated by students to show their respect to their teachers by organizing talks and functions.

These activities are organised that instill national pride and develop social awareness in students and employees of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

VMM is undertaking various initiatives in the form of celebrating cultural and regional festival like Basant Utsav & Lohri to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social

economics and other diversities. National festivals Republic Day, Constitution Day and Independent Day are celebrated every year. All teaching, non teaching staff and students participate for the cause of nation. The inspiring speeches are conducted. Other days like International Yoga Day, National Education Day, Mother's Day & World Tobbaco Day are celebrated during the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The main objective of the institution to empower women and it has been achieved through a comprehensive education of girls inculcating in them qualities of competence, confidence and excellence and thus making them fit to face contemporary challenges. Since the institution is a girls college, it provides education to students from urban as well as rural areas, When the crime against women are increasing day by day in our society it is the most urgent need to make them strong both mentally and physically so that they do not become victims of any kind of violence For implementation, students are encouraged to participate in various cultural literally and fine arts competitions at college, inter-college, district, state and in Zonal and Inter Zonal Youth Festivals. Legal Awareness camps, debate, declamation etc on women issues and rallies are organized to protest against female foeticide. Self defense training is given to the students to enable them to fight for their dignity.

Practice II - Promoting sports activities

The objective is to register presence on national and international scene in sports. In order to achieve the objective, consistent efforts are made to involve more students in sports activities by motivating them to participate in various sports events organised at college inter college and inter University levels and providing gymnasium and multipurpose sports hall that has been set up. Various

incentives are given like free ships, Book bank facilities etc and awards are given for winning various sports events.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

VMM is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal / Director, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session/semester. The faculty members before the commencement of semester prepares the lesson plan, and make it available to the students.

Extensive use of online – content and other Video lectures to support the Classroom teaching and Power Point Presentation are used for active based teaching. Each department arranges guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions. Eminent experts of National reputed people are invited from academic /organization /industries for seminar, workshop, conferences etc. The other methods of learning experiences provided to the students: Paper presentations/ Group discussions · Providing access e-books by use of ICT in delivering and learning process · Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required. The students play major role in the events like Basant Utsav, Sports day etc., which inculcate the qualities of co-operation, co-ordination and team work. Personality development programs and seminars are being conducted from the first year to improve communication skills & soft skills of the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum devised by affiliating university ie., Maharshi Dayanand University, Rohtak for every courses run by the institution. The curriculum contents are decided by the board of studies from time to time by the university. The college adheres to the curriculum delivery and documentation as provided by the affiliating university MDU. Along with the traditional chalk and talk method, teachers often use power point presentation projections during the lectures to demonstrate topics. Students are given assignments for better understanding of the topic. Teachers prepare their teaching plans according to their number of lectures allotted to them. Teaching plans is prepared according to the availability of number of working days in each semester based on university academic calendar. The systematic planning and implementation of the planning are clearly indicated.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://vmmrohtak.org/Downloads/Lesson_Plan___1__pdf.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares academic calendar based on MD University calendar of events and also UGC regulations. The number of working days are calculated and included by excluded gazetted holidays. The academic calendar is structured by taking the consent of HODS and faculty members. It is presented before the principal for approval and then it is implemented to be effectively. A calculation is undertaken to make sure that there is sufficient time for syllabus coverage for each course. The plan includes tests and assessment of students for enhancing student performance. The sessional tests are conducted and on the basis of that internal assessment. The slow learners are given

special attention in the classes. If necessary, parents/guardians are advised to note the performance of their ward and take remedial measures. HODs meetings are conducted frequently by the principal to know the progress of the functioning of their respective departments.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://vmmrohtak.org/Downloads/Academic%20Calendar%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

26

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

26

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrated issues related to gender, environment and sustainability, human values and

professional ethics. Environment and sustainability are integrated into the course of Environmental studies which has been made compulsory in the curriculum. ' Eco Club' was constituted according to the DGHE letter and it has organised many activities in the year 2022-23 like Poster Making competition organised by Eco Club on 13.04.23, Tree plantation activity organised by Eco Club on 14.08.22, A documentary film on plastic waste and environmental pollution was shown to students on 27.03.23. The NSS unit of the college has always been active in organising many other activities like cooking competition and awareness programs in which 50 NSS volunteers participated.Volunteers also participated in various activities organised by MDU Rohtak like 3 Day national workshop on Waste Management, Rashtriya Ekta Diwas, One day program on Natural Farming, Yuva samwad competition on the thoights of Swami Vivekanand, awareness on raod safety, Rights of Differently abled women, etc. Women cell also organised various activities like seminar on th topic 'Women Empowerment and Anemia Test ' on 17.01.23 in collaboration with Lion's club, Organised slogan writing competition on the topic 'Role of Media in Women Empowerment'. And also organised movie screening on the topic Gender Equity. The YRC unit of the college has always played a good role in providing awareness among students like they organised eye check up camp and anemia check up camp in the college on 07.11,2022 and on 17.01.23 respectively.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

23

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://vmmrohtak.org/Downloads/AQAR%202022-23/feeback_report_2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

3380

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

421

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students belonging to diverse socio-economic backgrounds having different learning abilities take admission in the college. Initially, the learning level of students is assessed on the basis of their previous knowledge and pass percentage in the previous class. Then formative assessment of the students is done regularly by the teachers to gauge their learning levels through class-tests, their response to topic related questions, interaction with them in the class-room and assignments. The teachers are advised to adopt appropriate and adequate strategies in order to cater to the needs of slow learners as well as advanced learners and make their teaching plan accordingly. To facilitate slow learners, the teachers deal their subject related problems individually during tutorial classes, practical periods and in their free time whenever it suits them. The teachers also repeat difficult topics in the class after the completion of syllabus for the benefit of late admission seekers and slow learners. To facilitate the academic growth of advanced learners, they are given challenging assignments like paper presentations, power point presentation etc. The teachers provide them extra study material and links to important e- resources. In order to hone their writing and articulation skills, they are encouraged to participate in co-curricular activities like debates, declamation, poetic-recitation, essay-writing competitions organized at college level and also at inter-college level and State Level.

File Description	Documents
Link for additional Information	<u>http://vmmrohtak.org/Downloads/AQAR%202022-23/Activities_for_advanced_learner.pdf</u>
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1405	**55**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution emphasizes the use of student centric methods such as experiential learning, participative learning and problem solving methodologies to engage students in learning procedures that require more than class-room teaching and thereby enhancing their learning experience. In all the science programmes and some of the social science programmes run by the college, practical courses are integrated with theory to give adequate experiential practice to the students. Experiential learning is also imparted through visual aids, outreach activities conducted by NSS unit and outreach club and participation of students in training camps and workshops conducted by different departments. The students are assigned duties to organize events like fresher/farewell party and college function under the guidance of teachers, thus giving them training in management skill. Participative learning environment is created through class room question answer sessions held after completion of each topic and by organizing activities like group discussion & quiz competitions. Students of Business Management (BBA) are given project work in sixth semester for which they visit different companies and study their financial performance, marketing strategies and consumer behaviors related issues. Problem solving methodologies are taught by teachers of psychology dept as a part of UG classes curriculum and students are also given practical training of these strategies. Also in subjects like Mathematics, Physics and chemistry, students are engaged in problem solving activities. These methodologies focus on students' reflection and reasoning to construct their own learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://vmmrohtak.org/Downloads/AQAR%202022-23/Activities_for_participative___experiential_learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) plays a vital role in imparting education in modern scenario. In order to keep pace with fast changing times and improve the quality of education, the college has been equipped with various ICT tools. Most of the teachers in the institution blend traditional methods of teaching with ICT enabled tools to make teaching-learning process more effective and interesting. Since the pandemic of Covid-19, it has been made mandatory for all the teachers to learn use of various ICT tools for transmission and dissemination of knowledge to the students efficiently and developing better communication with them. Different workshops and short-term courses are organized by the University to train teachers for effective use of ICT tools from time to time. The students in the college are provided desktops with internet facilities to give them free access to knowledge and information required for their academic growth. Through different apps(Google Meet, Zoom, Webex and Whatsapp) they are connected to their teachers and get their help in subject related problems. Smart boards are used in some departments to conduct lectures in an easy to understand and interactive manner. The teachers guide students about the learning material available on internet, e-books and various other sites which are helpful in better learning of subject skills. Some teachers participated in various in service training programms and workshops which are essential for their professional development with the help of ICT during the session.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://vmmrohtak.org/Downloads/AQAR%202022-23/ICT-enabled_facilities__2022-23_.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

688

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per guidelines issued by the university, 20 marks in each subject paper are allotted to internal assessment of the students to be given by the concerned subject teacher. These marks of internal assessment are added to the final result of the student. Every student has to get 40% marks in internal assessment and 40% marks in external examination to pass the exam. Our college has a transparent system of internal assessment .The teachers brief the students about the criteria followed by them regarding internal assessment at the beginning of each semester. The marks of internal assessment are given on the basis of students 'attendance in each subject class, class tests and assignments given by their subject teachers. In usual practice followed by the teachers, 10 marks are allotted to attendance and 10 marks to class tests and assignments. But in case of specific circumstances, teachers have flexibility to alter the division of marks. Every teacher generally takes 4 or 5 class tests and every student is required to appear in at least 2 class tests for getting internal assessment marks. The teacher returns the answer

sheets of tests and assignments to the students after evaluation in order to maintain transparency.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to internal examination are received after the declaration of the results by the university. The cause behind these grievances is generally related to some error in the students' internal assessment or practical exam marks which occur during uploading of assessment marks on university portal. It affects the result of the students. At the complaint of the students, such errors are immediately addressed, corrected and quickly disposed for onward submission to the university by the concerned staff members. All the staff members are instructed to cooperate with the students and take due care for quick disposal of their grievances at their own level. Whenever deemed necessary, the relevant documents /testimonials are submitted by the concerned staff member personally or through the candidate at the examination branch of the university. All the teachers show their wholehearted concern and give proper attention to the grievances of students related to internal examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes are broader statements than course outcomes. They refer to general skills and competence which a programme imparts to the students. Course outcomes are narrow statements that describe what students are expected to know and able to do at the end of each course of a particular programme. While designing syllabus of each course, special attention has been

paid that the course not only imparts the required knowledge and competency to the studens but also impart ethical values and a sense of responsibility towards their country and environment in which they live, thus contributing to the progress of nation. Various programmes offered by our college along with programme/course outcomes are displayed on the college website. Students and teachers can access the programme/course outcomes of various programmes from college website. A copy of programme outcomes/course outcomes is also displayed on the college notice board for quick access to students and teachers. These outcomes are also kept in departmental files by each concerned department.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://vmmrohtak.org/Downloads/AQAR%202022-23/Final Programmes Course Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are discussed and evaluated in the meetings of academic council of the college held from time to time in Principal's office during the course of each session. Programme outcomes are attained through the attainment of course outcomes. The course attainment levels are generally measured by the faculty members on the basis of performance of students in class test, lab records, their final results in university examinations, their achievements in various co-curricular activities(cultural, sports and literary),their progression to higher studies after the completion of course ,their employability prospects and performance in various competitive exams. The feedback of students and alumni is also an important yardstick to measure program outcomes and course outcomes. Our students get positions in University merit list every year and go for higher studies after completing their respective courses. They have brought laurels to their parent institution in sports and co-curricular activities. Some of our students have cracked competitive exams like NET,CTET,HTET,CPT etc. and have been placed in various kinds of jobs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

356

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://vmmrohtak.org/Downloads/AQAR%202022-23/Annual%20College%20Report%202022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://vmmrohtak.org/Downloads/AQAR%202022-23/Final_Student_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities are organized by college for the holistic development of our students. Various Cells and Committees like NSS, Red Ribbon Club, Youth Red Cross , Road Safety, Tobacco Cell ,Legal Literacy Celland Women Cell are formed at the college level every year to promote citizenship, role of students, thereby fulfilling social responsibility. These cell/committees work throughout the year, organizing different activities related to sensitizing students toward environmental Pollution, HIV/AIDS, Say No to Smoking and Tobacco etc and Social evils like Crime against Women, Gender inequality, Corruption etc. Awareness about Road Safety Rules, Voting Rights, Health Fittness, Adult Education etc. Students are given exposure by organizing

`different competition like Quiz, Slogan Writing, Poetic Recitation, Poster making, Rangoli, Mimes, Nail Art, Mask Making, Reel Making Mimicry, Skit, Nukkad Nattaks, Rally,Signature Campaign etc.`

File Description	Documents
Paste link for additional information	http://vmmrohtak.org/VMMinMediaNews.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

`0`

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`54`

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1873

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Facilities

The college is located in the heart of Rohtak city at Jhajjar Road.

Language Lab

We are running a language lab in the college for grooming and enhancing the communication skill(Listening and speaking) of our students which is considered the life blood for surviving in the present cut throat competitive world. This facility is provided by competent and motivated faculty using latest audio and visual aids for conducting role plays, mimes, debate, group discussions etc. The training is held during free periods of the students.

Personal Mentoring

This is a unique feature of our institution for providing mentoring and counseling to the students at personal level so that apart from education they could be provided friendly support in coping with the other societal challenges. Each teacher is entrusted with the responsibility of mentoring two groups of students. Each group comprising of 25-30 students. It develops a very personal relation between the mentors and the pupils which

**contributes immensely in creating, at multiple levels an affable
environment in the campus; motivating the students on various
fronts; improving their in and out-class conduct & performance.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://vmmrohtak.org/Downloads/AQAR%202022-23/Physical%20Facilities%202022-23.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural Activities: The institution organizes "Talent Show" to
search new talent in the field of music dance, dramatics,
literary, fine arts etc. Expert services are made available in
the institution for :**

Communicative Art: Speech, Debate, Declamation.

Theatre: One Act Play, Mime, Skit and Mimicry.

**Music: Solo, Choir, Instrumental Band, Solo and Group Singing
Dance: Classical Dance and Folk Dances. Fine Arts. The college
participated and won prizes in the zonal and inter-zonal youth
festivals.**

**Sports and Games: the college participated in various inter-
university, university, state and national level tournaments. In
sports, the authorities have always taken interest in arranging
all facilities for sports and games (Indoor and outdoor). The
institution has multipurpose indoor stadium (Area 1945 square
yards) with a capacity of 200. It can be used for Basket ball,
Badminton, Kabaddi, Handball, korfball, Netball, Chess,
Weightlifting, Power lifting, Wrestling, Judo, Jump rope, Tai
Kwando etc. Indoor Games: Facilities for indoor games like
badminton, table tennis, , wrestling, yoga, weightlifting ,carom
etc. Outdoor Games: Basketball, Handball, Cricket, Kho-Kho,
Kabaddi, Softball, Base ball, Jump rope, Skipping Rope, Lawn
tennis etc. The institution also has multi-purpose gymnasium with
10 station for physical fitness and conditioning for student as
well as teaching and non- teaching staff.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://vmmrohtak.org/Downloads/AQAR%202022-23/ICT-enabled_facilities__2022-23_.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8312221

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is the heart of the college. It is an essential component. The college has app. 17530. Library subscribes 7 Journals, 3 e-journals , 30 Magazines and 14 Newspapers. Library has purchased Library software SOUL 2.0.

Area of Library

Area of the library (52.50"/35.50") (sq. Mts.)

Area of reading (46.50"/17.50") (sq. Mts.)

As the institution has small building so there is small lounge area for browsing and relaxed reading. Library has one reading room, text book section and periodical section in which two periodical display racks one new arrival stand and one newspaper stand.

One property counter and one suggestion box also available.

Reprography facility is available to the student on request.

Inter-Library -Loan service provided if any demand.

As Library is on first floor there is a lift for physically challenged person for better use of library.

In order to improve the services of the library there is a feedback form which are filled by the students.

The Librarian of the college circulates a notice duty signed by the Principal for requisitions of books. Every department of the college is asked to submit the list of books, magazines and journals to be purchased with reference to new syllabi and current needs of the students. Quotations are invited by the librarian for purchase of books. Requirement of books are taken from the departments and then book are purchased with the permission of Madam Principal. Whenever any book fair is held, the college makes necessary arrangements for visiting and purchasing of the books.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

109268.35

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2 & 32

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

It and Wi-Fi facility is updated time to time depending upon the need of infrastructure which includes purchase of various items such as Web Cam, UPS, Printer Cartage, Keyboard and Mouse, Pen Drive, Laptop Battery & Charger and repair of existing IT Tools. New Connections of Wi-Fi were taken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

170

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8312221

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution takes care of various Physical, Academic and Sports facilities in a systematic manner. For routine maintenance of the civil structures of the college, the Maintenance Committee ensures that the upkeep and maintenance of all infrastructure facilities available in the campus are intact. The college development fund is utilized for maintenance of minor repairs of furniture and equipments. The committee estimates the cost and submits it to the head of the institution. The Principal/Management approves and allocates the funds. An effective monitoring system through various committees, bursar, Principal and Management ensures the optimal utilization of budget allocated. Day-to-day maintenance is carried out by the (lab assistants) and qualified technical staff for maintaining computers and networking facilities. Local service providers are contacted to provide the services for repairing of equipments whenever needed. The college has its own generator and invertors to ensure uninterrupted supply of power. Regular and stabilized electricity supply is maintained at every cost for the smooth functioning of laboratories and its instruments. The institution always plans ahead to ensure that its infrastructure development keep pace with its academic growth. Additions are made and existing ones are augmented whenever need arises. All the computer labs are air conditioned for optimal use of systems. The College has a caretaker to redress complaints.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

139

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

69

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

48

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through the orientation program generally held on the commencement of session in July/ August.Students are well acquainted with the college environment and staff as well. The motive of students welfare committee is to encourage maximum participation of students at every level whether organizing different events, open discussion and maintaining a peaceful and healthy environment for studies and co-curricular activities and for this there are frequent elaborate discussions on the issues concerning organizing various activities with the committee members and students as well. For anti-ragging old students are

sensitized against ragging. They are included in anti-ragging flying squad to keep check on this menace. Students arrange many activities like celebration of teacher's day, farewell party and fresher's party to welcome new students. Time table problems and many issue concerning canteen library visits and tour / trips etc are put forward by students are resolved in time. Students are encouraged to come forward to donate voluntarilyon the event of any calamity. The academic or personal problems are taken seriously and properly. Counseling is done to manage their thought process. The hierarchy of student voice is the multichannel through their department heads / teachers through welfare and direct approach to Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni. The Alumni meet provides a unique opportunity to the Alumni serving in different part of the

country to interact with their batch mates, teachers and students of college and refresh their memories of the old days they have spent in their Alma mate. The Alumni real life perspective from various fields of society helps the institution to enrich the teaching learning process. The Alumni nurture the reputation of an institution and carry forward. In reunion activities Alumni exchange ideas on academic, cultural and social issue with their batch mates and others and guide present students in their endeavour for better employment and higher studies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vaish Mahila Mahavidyalya, Rohtak is a renowned educational establishment that offers education to woman who come from economically disadvantaged and rural areas of society. The institution's vision is to enhance girl's education in comprehensive manner. The mission of the institute is to assimilate value based education and environment for overall development and empowerment of girls. Girls from local as well as rural areas are motivated to take admission in the college. Total 1405girls students are admitted in this college this year. Efforts are made for overall development of students through academic activities as well as extracurricular activities.

In conformity with the logo of the college depicting 'Love and Service' like 'Tamso Maa Jyotirgamya' various cells of the college are committed to imbibe these intrinsic worth in our girl's students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Major decision related to the institute are taken by madam principal with the consultation of academic council which involves HODs of all department, Bursar, Librarian and Non Teaching as well. Various academic and extracurricular responsibilities has been assigned to the staff members for the year and the same has been informed to all in the staff meeting. Each Head of Department monitors the functioning of their department. The office administration is done under supervision of madam principal. Activities have been decentralized among non teaching staff also so that efficiency and effectiveness of the administration can be improved. To fulfill its responsibility of providing quality holistic education, the institution has taken various initiatives viz. yoga training, soft skill training, financial literacy campaigns, camps on human values and ethics under NSS unit. Every year institution make special effort to align with institutions and industries to give wider revelation to the students so that they can take advantage of various opportunities available in the market and face various challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development: Different strategies are adopted to improve the quality of teaching and learning program in the curriculum already prescribed by MDU, Rohtak.

2. Quality Education: Interactive manner has deployed to enhance

overall development of the students.

3. Staff Training: The training and skill needs of the faculty members are reviewed on regular interval.

4. Support Services: Standards has been established and monitored for providing a supportive and accessible range of services to the learners.

- **Quality improvement procedure is set by IQAC of the college**
- **Review is supported by analyzing the views of various stakeholders gathered via suggestion boxes placed in different locations of the college premises. Outcome is communicated to the faculty and staff concerned by the management and principal in staff meetings.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Like other Higher Educational Institutions of Haryana Directorate, the college is governed by the policies of Higher education Department, Haryana which frames regulations, policies to be compiled with. The appointment and service rules of the college are framed by MDU Rohtak, DGHE and UGC from time to time and the same are followed by the college. EWS categories students are given facilities of breakup fee payment. Scholarships are provided to SC/BC/EWS students as per DGHE and various social agencies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures are in place for its teaching and non-teaching employees as provided by the government and also at its own level. There are a number of welfare measures taken by the college for the benefit of Teaching and Non-Teaching staff. The list is as follows:

- **Provident Fund and ESI coverage for all as per rules.**
- **Regular Health Checkup camps viz. Eye-Checkup camp, Dental Checkup camp, Breast Cancer Awareness Camp.**
- **Specialized Doctors are invited for special talks.**
- **Mahatma Gandhi Memorial Hospital run under Vaish Education Society provides free medical facilities and privileged cards to all staff members of the institution.**
- **Loan Facilities and financial assistance are provided to the needed staff members.**
- **The college allows maternity leave to the women staff as**

per the rules of the state government.
- **Promotions /salary hike are given to the staff members according to the rules of Higher Education.**
- **Annual increments are provided as per policies.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

35

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual appraisals reports are filled from the teaching staff as per UGC Rule, 2010. Evaluation is done as per the entries. Performance is evaluated on the basis of their updated knowledge, special add-on degree and their participation in academic and non-

academic activities and the same is assessed and evaluated by the principal as well as at management level.

Teachers fill their Academic Performance Indicators score in the prescribed Performa when they are to be promoted under Career Advancement Scheme for the higher grade in their teaching career.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits are made on regular basis. Both Internal and external audits are made as per the rules of DGHE. Internal audit of the year 2022-23 was done by Sh. Rakesh Gupta (CA) and external audit was made by Sh. Manmohan Gupta (CA). Objections from the entries were corrected by the concerned departments. Auditors regularly verify and confirm the financial practices as per rules and the proper record are maintained.

External Audit of the college in respect of grant of salaries and post-metric scholarships is conducted by auditors from DGHE Accounts department annually. It is also done by Principal Accountant General (Audit), Haryana every five years for all the grants and funds and their utilization.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Funds from Management Share 5% Rs. 1646611/- and Fee Rs. 16996675/-

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College is affiliated to M.D.University, Rohtak and follows the rules and regulations of DGHE, Haryana and the affiliated university framed from time to time. Institution is on 95% grant in aid by the government of Haryana and is included under Section 2(f) and 12B of the UGC Act, 1956. It is fully eligible to receive the grants under various schemes of UGC.

The institution has very transparent mechanism of auditing and has formed specific committees for utilization of grants and resources. Each and every rupee is utilized in efficient manner. Quotations are invited from three vendors/suppliers and their rates are compared. For every expenditure permission from Principal is taken.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Several quality measures have been taken by IQAC of the institution to enhance the quality of the institution. Regular meetings are conducted under the chairmanship of madam principal with the fixed agenda and suggestions are invited from all members. Meeting of IQAC with all members are conducted for improvement and better implementation. The promotional case of

faculty members are also recommended.

- **All the faculty members are motivated to participate in FDPs.**
- **Teachers with Ph.D are also encouraged to act as research guide.**
- **Teachers are motivated to organise workshops/ Seminars.**
- **Teachers are advised and supported to participate in examination, evalution process, paper setter and external for practical Examinations.**
- **Alumni Cell is motivated to get the Alumni Association registered under the Society Registration Act.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Principal (Chairperson IQAC) monitors the completion of syllabus and ascertains information from HODs regularly about the syllabus completion and revision. Faculty members uses several methods for teaching such as Self Learning, Powerpoint Presentations, Case Study etc. It is also appreciated that faculty members participate in various Faculty Development Program and Seminars/ Conferences for their intellectual development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality	**C. Any 2 of the above**

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college being women's college, stress is laid on development of women. The college has adopted respect for learning, gender equality, diversity and inclusivity and integrity as its core values/ for promotion of gender equity. Women Cell showed short movie on gender equality and aware the students about sex discrimination.

File Description	Documents
Annual gender sensitization action plan	Internal complaint committee has been formed. Related to the issues workshops and seminars will be conducted.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Women's Grievance Cell, Girls Common Room, CCTV Camera in the campus and Department Corridors.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-	**D. Any 1 of the above**

based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We use dustbins (Green and Blue) for separate solid & liquid disposal. A collection center for donation E-waste & plastic waste was made and the same was sent to district level MC office.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	We use dustbins (Green and Blue) for separate solid & liquid disposal.
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

VMM is undertaking various initiatives in the form of celebrating cultural and regional festivals like Basant Utsav, Mother's Day, Freshers Party, Farewell Party and Lohri to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .These functions help in developing tolerance harmony towards culture, region and linguistics and also communal, social, economic and other diversities. Two important national festivals, Republic Day and Independence Day are celebrated every year. All teaching, non teaching staff and students participate for the cause of nation. The motivating speeches are delivered. On the occasion of Azadi Ka Amrit Mahotsav, Staff members participated in Har Ghar Tiranga and uploaded their selfies.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes functions on the occasion of Republic Day and Independence Day. Students and teachers gather in the college for hosting the national flag. The purpose is to inculcate a spirit of nationalism and patriotism among the students. On the

occasion of Gandhi Jayanti, defferent competitions were organized. On 5th Sept. every year, teachers day is celebrated by students to show their respect to their teachers by organizing talks and functions.

These activities are organised that instill national pride and develop social awareness in students and employees of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

VMM is undertaking various initiatives in the form of celebrating

cultural and regional festival like Basant Utsav & Lohri to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment .These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities. National festivals Republic Day, Constitution Day and Independent Day are celebrated every year. All teaching, non teaching staff and students participate for the cause of nation. The inspiring speeches are conducted. Other days like International Yoga Day, National Education Day, Mother's Day & World Tobbaco Day are celebrated during the year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The main objective of the institution to empower women and it has been achieved through a comprehensive education of girls inculcating in them qualities of competence, confidence and excellence and thus making them fit to face contemporary challenges. Since the institution is a girls college, it provides education to students from urban as well as rural areas, When the crime against women are increasing day by day in our society it is the most urgent need to make them strong both mentally and physically so that they do not become victims of any kind of violence For implementation, students are encouraged to participate in various cultural literally and fine arts competitions at college, inter-college, district, state and in Zonal and Inter Zonal Youth Festivals. Legal Awareness camps, debate, declamation etc on women issues and rallies are organized to protest against female foeticide. Self defense training is given to the students to enable them to fight for their dignity.

Practice II - Promoting sports activities

The objective is to register presence on national and international scene in sports. In order to achieve the objective, consistent efforts are made to involve more students in sports activities by motivating them to participate in various sports events organised at college inter college and inter University levels and providing gymnasium and multipurpose sports hall that has been set up. Various incentives are given like free ships, Book bank facilities etc and awards are given for winning various sports events.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

VMM is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal / Director, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session/semester. The faculty members before the commencement of semester prepares the lesson plan, and make it available to the students.

Extensive use of online – content and other Video lectures to support the Classroom teaching and Power Point Presentation are used for active based teaching. Each department arranges guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions. Eminent experts of National reputed people are invited from academic /organization /industries for seminar, workshop, conferences etc. The other methods of learning experiences provided to the students: Paper presentations/ Group discussions · Providing access e-books by use of ICT in delivering and learning process · Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required. The students play major role in the events like Basant Utsav, Sports day etc., which inculcate the qualities of co-operation, co-ordination and team work. Personality development programs and seminars are being

conducted from the first year to improve communication skills & soft skills of the students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Vaish Mahila Mahavidyalya has identified the following plans of action for the next academic year.

To create an atmosphere for holistic development of students, faculty members and support staff.

To ensure physical, intellectual and Cultural development.

To give additional thrust to campus placement initiatives.

To facilitate continuous upgradation of knowledge and use of technology by both the students and teachers.

To introduce some more job-oriented and skill based courses.

To create awareness and initiate measures for protecting and promoting environment.

To identify talent among students for various sports and cultural activities.

To promote & facilitate research culture in the institution.

To get filled the vacancies of aided staff.

To get alumni association participative and make the association more resourceful and effective and leverage their potential in various quality initiative of the college.

To introduce solar energy for the campus in pursuit of clean energy initiative.